

**CONFIDENTIAL**

11 December 1956

MEMORANDUM FOR: Chief, Intelligence School

SUBJECT: Week of 5 - 11 December 1956

1. Basic Management. Basic Management #30 began on Monday, 10 December. Precourse registration was the maximum of 20; however, illnesses and emergency cancellations brought the total attendance by the third day to 13.

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2. Special Presentation for Finance Division, Tuesday, 11 December. Miss [redacted] conducted a 3-hour presentation on the general subject "Principles of Supervision" for the Industrial Contract Audit Branch of the Finance Division. This was given as part of a 2-week special course originated and designed for that branch by their own staff. Comments from the branch chief and students indicate the presentation was well received.

3. Basic Supervision. Basic Supervision #25 was completed on 7 December with 17 members in attendance. It was, as previously stated, an unusually alert group of GS 9's and 11's, where all but 5 had college degrees.

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[redacted]  
Chief, Management Training

25 YEAR RE-REVIEW

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